



READINGTON RECREATION FACILITY USE REQUEST FORM

Contact person _____ **Cell phone** _____

Address _____

Organization _____ **Email** _____

PARK	AREA TO BE USE
Cornhuskers	_____
Pickell Park Gazebo	_____
[Two charcoal grills next to Pickell Gazebo]	
Pickell Park	_____
East Whitehouse	_____
Hillcrest Park	_____
Summer Road Park	_____
OTHER: _____	
Age Group _____	
Use _____	
Date(s) _____	
Time _____ (set up) (departure)	
Number of people attending _____	
Please indicate:	
League	Tournament

Additional insurance certificate naming Readington Recreation is required for the following:

- ___ Rental Tent
- ___ Amplified or Live Music
- ___ Use of rental equipment
- ___ Use of caterer
- ___ Use of contracted entertainment
- ___ Use of contracted recreational equipment
- ___ *Beer/wine

For any of these above items contractor is required to provide The Recreation Office with a certificate of insurance in the amount of \$1,000,000 (one million dollars) naming NJ department of Environmental Protection and The Township of Readington as additionally insured.

***USE OF ALCOHOLIC BEVERAGES REQUIRES A SEPARATE PERMIT AND FEE**

CANCELLATION POLICY:
All fees are non-refundable unless Readington Recreation cancels the event due to weather conditions.

Total fee \$ _____
Check payable to Readington Township
 Received by _____ Date _____
 Notes: _____

FEES ARE NON-REFUNDABLE

It is understood that the undersigned will assume responsibility for the preservation of the Readington Township Recreation Facility and liability for any damage that may occur. It is also understood that all regulations of the park will be adhered to including cleaning up of area used.

It is understood that the undersigned will follow all guidelines for public health relating to events according to current guidelines.

There is no park staff on weekends. I understand that I am responsible for full cleanup of the park area.

I have received a copy of the Readington Township Rules and Regulations for facility usage. I understand all conditions of use of the parks and facilities requested above.

Signature _____ Date _____